



*INTERNATIONAL TRAINING INSTITUTE
& CONSULTANCY (ITIC)
2025 JANUARY TO JUNE TRAINING
CALENDAR.*

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WEBSITE: www.iticafrica.org

**JUDICIAL AND LEGISLATIVE ADMINISTRATION
TRAINING COURSES**

COURSE HIGHLIGHTS:

- *All delegates will be given a brand new take home laptop or Samsung Galaxy Tablet and a pen drive at the first day of their training.*
- *There will be Benchmark / tour visit during our training programme.*
- *Our fees are also negotiable depending on the country chosen by trainee.*
- *In House Training for Groups of 7 or more delegates can be offered on request*
- *Customized training/ Courses with tailor made dates can also be arranged on request*

- We facilitate hotel reservation and airport pick and drop for all our clients on request
- Training for longer duration are also available on request
- Kindly note that training held in DUBAI, LONDON, CHINA, SOUTH AFRICA and any European country attract an additional administrative fee location cost on the tuition fees. Kindly contact our Administrative Office for this rate.

COURSE CODE	COURSE TITLE	COURSE DURATION	COURSE SCHEDULE DATE	COURSE VENUE
JLA01	EVIDENCE CHALLENGES FOR ADMINISTRATIVE LAW JUDGES: WEB-BASED	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon

JLA02	<p style="text-align: center;">ENHANCING JUDICIAL BENCH SKILLS</p>	1-2 Weeks	<p>Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.</p>	<p>Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon</p>
JLA03	<p style="text-align: center;">DRUGGED DRIVING ESSENTIALS</p>	1-2 Weeks	<p>Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.</p>	<p>Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon</p>
JLA04	<p style="text-align: center;">PROSECUTION SKILLS AND PREVENTION OF</p>	1-2 Weeks	<p>Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-</p>	<p>Dubai, Kenya, Accra-Ghana, Gambia, Mauritius,</p>

	CORRUPTION IN THE JUDICIAL SYSTEM		21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA05	CIVIL MEDIATION & TAKING THE BENCH: AN INTERACTIVE SEMINAR	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA06	SELF-REPRESENTED LITIGANT ISSUES IN CMV CASES	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra

			24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Leone. China, London, Durban, Senegal, Cameroon
JLA07	INFORMATION TECHNOLOGY AND JUDICIAL CASE MANAGEMENT	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA08	COURT MANAGEMENT AND JUDICIAL ADMINISTRATION	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon

			28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	
JLA09	MANAGEMENT AND POLICY DEVELOPMENT SKILLS FOR LEGAL OFFICERS	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA10	ETHICS FOR THE ADMINISTRATIVE LAW JUDGE: WEB-BASED	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon

			13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	
JLA11	PREVENTION, ANALYSIS & DETECTION OF CORPORATE FRAUD SYSTEMS & PROCEDURES	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA12	JUSTICE REFORM AND JUDICIAL ADMINISTRATION COURSE	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon

JLA13	MANAGEMENT OF DECEASED ESTATES AND TRUST	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA14	LEGISLATIVE PROBLEM SOLVING AND DRAFTING COURSE	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA15	INFORMATION TECHNOLOGY AND JUDICIAL CASE	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20- 31, Jan 27-Feb 03, Feb 03-14, Feb 10-	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius,

	MANAGEMENT		21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA16	ETHICS, ANTICORRUPTION, TRANSPARENCY AND EFFECTIVE GOVERNANCE IN THE JUDICIAL SECTOR	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA17	PARLIAMENTARY ADMINISTRATION	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra

			24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Leone. China, London, Durban, Senegal, Cameroon
JLA18	JUDICIAL RECORDS MANAGEMENT	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon
JLA19	MANAGEMENT AND POLICY DEVELOPMENT SKILLS FOR LEGAL OFFICERS	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon

			28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	
JLA20	LEGISLATIVE PROBLEM SOLVING AND DRAFTING COURSE	1-2 Weeks	Jan 06-17, Jan 13-24, Jan 20-31, Jan 27-Feb 03, Feb 03-14, Feb 10-21, Feb 17-28, Feb 24-Mar 07, Mar 03-14, Mar 10-21, Mar 17-28, Mar 24-Apr 04, Mar 31-Apr 11, Apr 07-18, Apr 14-25, Apr 21-May 02, Apr 28-May 09, May 05-16, May 12-23, May 19-30, May 26-Jun 06, Jun 02-13, Jun 09-20, Jun 16-27, Jun 23-Jul 04, Jun 30-Jul 11.	Dubai, Kenya, Accra-Ghana, Gambia, Mauritius, Nigeria, Liberia, South Africa, Uganda, Sierra Leone. China, London, Durban, Senegal, Cameroon

COURSE DURATION: our courses are respectively from 1-3 weeks, monthly, quarterly and annually.

We also do in-house training, and go beyond the minimum duration depending on the trainee's institution Quantity Discount is given for every group participation from any organization discount inclusive from 7 delegates and above.

On completion of our courses delegates will be assessed by the institution & Facilitators and also do a Presentation to prove his/her knowledge gained.

COURSE FEE

National Training: One week \$2000 & Two weeks \$3000 or its equivalent in Ghana cedi (Participant's Country of Residence)

<i>\$2000 (a week)</i>	<i>(two weeks) \$3000</i>
<ul style="list-style-type: none"> • <i>A brand new Laptop or a Samsung Galaxy Tab</i> • <i>Branded T-shirt</i> • <i>Airport Transfers</i> • <i>Training materials</i> • <i>Lunch</i> • <i>Coffee Break</i> • <i>Memory stick (pen drive)</i> • <i>Tour Visit</i> 	<ul style="list-style-type: none"> • <i>A brand new Laptop or a Samsung Galaxy Tab</i> • <i>Branded T-shirt</i> • <i>Airport Transfer</i> • <i>Training materials</i> • <i>Lunch</i> • <i>Coffee Break</i> • <i>Memory stick (pen drive)</i> • <i>Tour Visit</i>

International Training: One week \$3800 & Two weeks \$5000

<i>One Week \$3800</i>	<i>Two Weeks \$5000</i>
<ul style="list-style-type: none"> • <i>Brand new Laptop or a Samsung Galaxy Tab</i> 	<ul style="list-style-type: none"> • <i>Brand new Laptop or a Samsung Galaxy Tab</i>

<ul style="list-style-type: none"> • <i>Airport pick and drop</i> • <i>Branded T-shirt</i> • <i>Training materials</i> • <i>Lunch</i> • <i>Coffee Break</i> • <i>Memory stick (pen drive)</i> • <i>Tour Visit</i> 	<ul style="list-style-type: none"> • <i>Airport pick and drop</i> • <i>Branded T-shirt</i> • <i>Training materials</i> • <i>Lunch</i> • <i>Coffee Break</i> • <i>Memory stick (pen drive)</i> • <i>Tour Visit</i>
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MORE COURSES

1. *CORPORATE LEGAL OFFICERS COURSE*
2. *COMMERCIAL CONTRACTS DRAFTING*
3. *BUSINESS LAW AND PRACTICE*
4. *LITIGATION, INCLUDING CIVIL AND CRIMINAL*
5. *PROPERTY LAW AND PRACTICE.*
6. *PROFESSIONAL CONDUCT AND REGULATION*
7. *WILLS AND ADMINISTRATION OF ESTATES*
8. *ALTERNATIVE DISPUTE RESOLUTION STRATEGIES*
9. *ADVOCACY*
10. *CIVIL LITIGATION EVIDENCE AND REMEDIES*
11. *CONFERENCE SKILLS*
12. *CRIMINAL LITIGATION, EVIDENCE AND SENTENCING*
13. *DRAFTING*
14. *RESOLUTION OF DISPUTES OUT OF COURT*
15. *OPINION WRITING*
16. *PROFESSIONAL ETHICS.*
17. *COMMUNICATION IN THE BUSINESS ENVIRONMENT*

18. *PROOFREADING IN THE LEGAL ENVIRONMENT*
19. *WORKING IN THE LEGAL ENVIRONMENT*
20. *LEGAL TEXT PROCESSING*
21. *TAKING MINUTES IN MEETINGS*
22. *PROVIDING RECEPTION SERVICES*
23. *FAMILY LAW*
24. *PRINCIPLES OF CRIMINAL LIABILITY AND CONVEYANCING.*
25. *HUMAN RIGHTS AND CRIMINAL JUSTICE*
26. *INTERNATIONAL COMMERCIAL LAW WITH DISSERTATION*
27. *INTERNATIONAL LAW AND INTERNATIONAL RELATIONS*
28. *INTELLECTUAL PROPERTY LAW WITH PROFESSIONAL SKILLS*
29. *INTERNATIONAL LAW AND STRATEGIC STUDIES*
30. *INTERNATIONAL TRADE LAW AND TREATY NEGOTIATION WITH
PROFESSIONAL SKILLS*